



SPRINGFIELD LAKES STATE SCHOOL

Enrolment Agreement – Springfield Lakes State School

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of children enrolled at Springfield Lakes State School.

Responsibility of children to:

- attend school regularly, on time, ready to learn, with the correct resources, and take part in school activities for the whole of the school day
- act at all times with respect and show tolerance towards other children and staff
- work hard and comply with requests or directions from the principal and staff
- abide by school rules, meet homework requirements and wear school's uniform
- respect the school environment and property.

Responsibility of parents to:

- ensure children attend school regularly, on time, ready to learn and take part in school activities for the whole of the school day
- ensure children have the appropriate resources required by the school
- let the school know if there are any problems that may affect the child's ability to learn e.g. health issues, death in family, coping with school events
- inform school of reason for any absence
- notify school of change of contact details
- attend open evenings and parent/teacher interviews
- maintain communication channels with the school e.g. newsletters
- treat all members of the school community e.g. school staff, parents and children with respect and tolerance
- support the authority and discipline of the school
- meet financial obligations to the school in a timely manner e.g. paying of Resource Contribution, excursion costs, sport costs etc.
- return to Springfield Lakes State School all school property in good condition e.g. library books, home readers. All lost resources to be paid for.
- use appropriate "Parent Waiting Areas" while waiting to collect children from school
- seek permission from the Principal to access school grounds out of school hours.

Responsibility of school to:

- develop each individual child's talent as fully as possible
- inform parents and carers regularly about how their children are progressing
- inform children, parents and carers about what the teachers aim to teach the children each term
- teach effectively and to set the highest standards in work and behaviour
- take reasonable steps to ensure the safety, happiness and self-confidence of all children
- be open and welcoming at all reasonable times and offer opportunities for parents and carers to become involved in the school community
- clearly articulate the school's expectations regarding the responsible behaviour plan for students and the school's dress code policy
- ensure that the parent is aware of the school's record-keeping policy including the creation of a transfer note should the child enrol at another school
- set, mark and monitor homework regularly in keeping with the school's homework policy
- contact parents and carers as soon as is possible if the school is concerned about the child's school work, behaviour, attendance or punctuality
- deal with complaints in an open, fair and transparent manner
- consult parents on any major issues affecting children



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- treat children and parents with respect and tolerance.

I accept the rules and regulations of the Springfield Lakes State School as stated in the school policies that have been provided to me as follows:

- Responsible Behaviour Plan for Students
- Student Dress Code
- Homework Policy
- School charges and contributions
- Student usage of internet, intranet and extranet
- Absences
- School Excursions
- Complaints management
- Parent to provide written notification if child is not to participate in the school's Religious Education Program
- School Chaplain
- Consent to use Copyright Material, Image, Recording or Name
- Appropriate Use of Mobile Telephones and other Electronic Equipment by Students

I acknowledge that information about the school's current programs and services has been explained to me.

Student Signature:
State School

Parent/Carer Signature:

On behalf of Springfield Lakes

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